

**Defiance County Brownfields Steering Committee**  
**April 29, 2010 - Meeting Notes**

**Present:** Michael Walker, Kent Miller, Dan Cassidy, Warren Schlatter, Isaac Lee, Jerry Hayes, Matt Davis, Jeff Leonard

**Absent:** Herb Retcher, Tom Vance, Jeff Ankney

**Progress Update:**

- QAPP Submitted first week of May.
- Zeller property RICRA Report being evaluated by City/SME.
- Received an “Atta-Boy” from EPA in Chicago for progress with grant.
- Two (2) Applications submitted for consideration of funding.
- Committee recommendations to be forwarded to Commissioners when Site Eligibility Form to be submitted to EPA for approval.

**Financial Update:**

- No invoices since last meeting.

**General Discussion:**

- Adding to the Steering Committee’s role “Cheerleader” for the program in addition to recommending body for the Commissioners.
- Discussion of the potential ramifications of utilizing brownfield funds (liability for remediation).
- Utilizing a Selection Criteria/Scoring Sheet to gauge applications.
- Obtaining a list of known/suspected site for purposes of “cold-calling” for interest in program.

**Active Brownfields Projects:**

- Zeller Corp Property (Baltimore St – City of Defiance) Rail Access
  - Update on City of Defiance position provided by Jeff Leonard
  - Committee provided Jeff with the authority to offer Brownfield Assessment Grant assistance for negotiation purposes.

**New Applications:**

- 636 Jackson St, Defiance - (former Landmark Grain Elevator)
  - Application received for testing of asbestos on site.
- 1357 Baltimore Road, Defiance (Parcel adjacent to main Zeller Corp. property)
  - Application to fund Phase I & Phase II for site as well as asbestos testing for existing structure.

**Action Items:**

- Distribute Application & marketing materials to members, web postings.

**Next Meeting: May 27, 2010 @ 10AM – Defiance County East Complex Main Conference Room**