

VILLAGE OF HICKSVILLE
Utility E-Bill Authorization Form

Customer Name _____

Account Number _____

Service Address _____

Email Address _____

Please read and acknowledge this important information regarding your statement delivery method.

Terms and Conditions

- By completing this enrollment form, you are choosing to receive your VILLAGE OF HICKSVILLE Utility Statement electronically and will **not** be receiving a statement by mail.
- You have the right to withdraw your consent at any time by contacting the Water Department at 419-542-8224.
- Once enrolled in the electronic e-bill program, you are responsible for ensuring receipt of the email. The Village of Hicksville will email your statement to the address you provide and if you fail to receive it, you are responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply. In order to ensure that we are able to provide you with accurate billing information, ***you must update us with any change in your email address.***
- All electronic bill statements can be printed and saved electronically to your computer for your records.
- If you use spam filters for emails, please add the Village of Hicksville Muni-Link System to your approved senders list.

I have read and understand the Terms and Conditions, and by signing below, I authorize the Village of Hicksville to send utility bills for this account to my email address.

Signature _____ Date _____

Return completed form to: Village of Hicksville Utility Department or email to:
hixutility@defnet.com